

Southgate City Council Agenda

Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday October 2, 2024

6:30pm **Work Study Session**

1. Mayoral Presentation
2. Officials Reports
3. Discussion of Agenda Items

7:00 pm **Regular Meeting**

Pledge of Allegiance

Roll Call:

Araj, Ayres-Reiss, Gawlik, George, Graziani, Kuspa, Rauch

Minutes:

1. Work Study Meeting Minutes dated September 18, 2024
2. Regular City Council Meeting Minutes dated September 18, 2024
3. Public Hearing Meeting Minutes dated September 18, 2024

Scheduled Persons in the Audience:

1. Boy Scout Troop #1783 – Re: Selling Wreaths
2. Martell Bivings Re: Candidate for US Congress

Consideration of Bids:

Scheduled Hearings:

Communications “A”

- | | |
|---|---------|
| 1. Memo from Administrator; Re: Master Plan Services with Carlisle Wortman Associates, Inc. | Page 13 |
| 2. Memo from DPS Director; Re: Resolution Request – Water Fees | Page 19 |

Communications “B” – (Receive and File):

Ordinances:

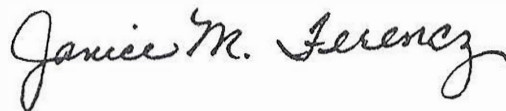
Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: Warrant #1506 \$16,446,850.92

Adjournment:



Janice M. Ferencz, City Clerk

City Council

Work Study Session

September 18, 2024

An Informal Meeting of the Council of the City of Southgate was held on September 18, 2024 at 6:30 P.M. and called to order by Council President Zoey Kuspa.

Present: Victoria Araj, Priscilla Ayres-Reiss, Edward Gawlik, Jr., Karen George, Christian Graziani, Zoey Kuspa, Phil Rauch

Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Ed Zelenak, City Administrator Dan Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Treasurer Chris Rollet, Public Safety Director Joseph Marsh, Police Chief Mark Mydlarz, Fire Chief Justin Graves, City Engineer John Hennessey, DPS Director Kevin Anderson, Recreation Director Julie Goddard & Building Inspections Director Tim Leach

Discussed the following agenda items:

- Award Bid for Southgate Tower Park & Pedestrian Bridge Project – Park Pavilion
- Continuation of Public Hearing for the Demolition of 19364 Eureka
- Approve Homecoming Parade – Permit Fee Waiver
- Approve Contract Extension for 2024-25 Road Reconstruction Program (Waiver of Bid)
- Affirm Recommendation of the Dangerous Buildings Board to Demolish 19364 Eureka
- Authorize Director of Public Safety and Police Chief Contract Amendments
- Approve DUWA Second Amended Articles of Incorporation (2AOI)
- Approve Change Order No. 1 Cobb Park & Waverly Park Basketball Court Improvements
- Adopt Proposed Language Changes to Section 666.04 Trespass; Vagrancy

This meeting ended at 6:47 p.m.

City of Southgate

Regular City Council Meeting

September 18, 2024

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, September 18, 2024 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Zoey Kuspa.

This meeting began with the Pledge of Allegiance.

Present: Victoria Araj, Priscilla Ayres-Reiss, Edward Gawlik Jr., Karen George, Christian Graziani, Zoey Kuspa, Phil Rauch

Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Ed Zelenak, City Administrator Dan Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Treasurer Chris Rollet, Director of Public Safety Joseph Marsh, Police Chief Mark Mydlarz, Fire Chief Justin Graves, City Engineer John Hennessey, DPS Director Kevin Anderson, Recreation Director Julie Goddard & Building Inspections Director Tim Leach

Minutes:

Moved by Ayres-Reiss, supported by Gawlik, RESOLVED, that the minutes of the City Council Work Study Session dated September 4, 2024 be approved as presented. Carried unanimously.

Moved by Graziani, supported by Rauch, RESOLVED, that the minutes of the Regular City Council Meeting dated September 4, 2024 be approved as presented. Carried unanimously.

Moved by Rauch, supported by George, RESOLVED that the Southgate City Council hereby enters into an executive session at 7:01 p.m. to discuss Director of Public Safety and Police Chief Contract Amendments.

Roll Call

Araj	yes
Ayres-Reiss	yes
Gawlik	yes
George	yes
Graziani	yes
Kuspa	yes
Rauch	yes

Passes 7 – 0

Moved by Rauch, supported by Ayres-Reiss, RESOLVED that the Southgate City Council hereby closes the executive session at 7:13 p.m.

Roll Call

Araj	yes
Ayres-Reiss	yes
Gawlik	yes
George	yes
Graziani	yes
Kuspa	yes
Rauch	yes

Passes 7 – 0

Regular City Council Meeting September 18, 2024

Consideration of Bids:

1. Letter from Mayor; Re: Southgate Tower Park & Bridge – Park Pavilion moved by George, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council award the bid for the Southgate Tower Park & Pedestrian Bridge Project – Park Pavilion to J.G. Morris Jr., Inc. in the amount of \$638,000.00, with funds to be provided from the Wayne County ARPA grant. Motion carried unanimously.

Scheduled Hearings:

1. Continuation of Public Hearing for the Demolition of 19364 Eureka moved by Rauch, supported by Gawlik, RESOLVED that the Southgate City Council hereby reconvene the public hearing at 7:14 p.m. in order to entertain views and comments from interested individuals regarding: the Demolition of the Property at 19364 Eureka. Motion carried unanimously.

No questions or comments from Council or audience.

Moved by Rauch, supported by George, RESOLVED that the Southgate City Council adjourn the public hearing at 7:15 p.m.

Motion carried unanimously.

Communications “A”:

1. Memo from Public Safety Director; Re: Homecoming Parade – Permit Fee Waiver moved by George, supported by Araj, RESOLVED THAT the Southgate City Council waive the \$100 permit fee for the Homecoming Parade to be held on October 4, 2024. Motion carried unanimously.
2. Letter from Mayor; Re: Contract Extension for 2024-25 Road Reconstruction Program (Waiver of Bid) moved by Araj, supported by Rauch, RESOLVED THAT the Southgate City Council waive the bid process and approve a contract extension with GV Cement Contracting Company for the 2024-25 Road Reconstruction Program at the unit prices under the 2023-24 Humphrey Court & Burns Avenue Road Reconstruction Project approved on August 2, 2023. Motion carried unanimously.
3. Memo from Administrator; Re: Demolition of 19364 Eureka moved by Ayres-Reiss, supported by George, RESOLVED THAT the Southgate City Council affirms the recommendation of the Dangerous Buildings Board that the property located at 19364 Eureka Road must be repaired or demolished within 90 days. Motion carried unanimously.
4. Memo from Administrator; Re: Director of Public Safety and Police Chief Contract Amendments moved by Gawlik, supported by George, RESOLVED THAT the Southgate City Council authorize the Mayor to sign the proposed contract amendments for the Director of Public Safety and the Chief of Police. Motion carried unanimously.
5. Memo from Administrator; Re: DUWA Second Amended Articles of Incorporation (2AO1) moved by Araj, supported by George, RESOLVED THAT the Southgate City Council approve the attached resolution for the approval of the Second Amended Articles of Incorporation for the Downriver Utility Wastewater Authority. Motion carried unanimously.

RESOLUTION OF THE CITY OF SOUTHGATE

Regular City Council Meeting September 18, 2024

OF TO APPROVE THE SECOND AMENDED ARTICLES OF INCORPORATION OF THE DOWNRIVER UTILITY WASTEWATER AUTHORITY RESOLUTION NO. 328-24

WHEREAS, 1955 PA 233, as amended ("Act 233") authorizes an authority to acquire sewage disposal systems as defined within said act and to improve, enlarge, expand, and operate such systems; and WHEREAS, by the terms of Act 233, the Downriver Utility Wastewater Authority ("DUWA"), with members the cities of Belleville, Ecorse, Lincoln Park, River Rouge, Southgate, Wyandotte, Allen Park, Taylor, Dearborn Heights, Romulus, Riverview, and the Charter Townships of Van Buren and Brownstown ("Communities") has ownership and operation of a sewage disposal system ("System"), and WHEREAS, DUWA owns and operates the System pursuant to Articles of Incorporation and Bylaws; and WHEREAS, the DUWA Board of Commissioners have recommended changes to the Articles of Incorporation to acknowledge change in circumstances and such Amended Articles have been reviewed by the municipality's counsel and the DUWA Legal Committee and the DUWA Board. NOW THEREFORE, be it resolved that the City of Southgate ("municipality") hereby agrees that:

1. The Second Amended Articles of Incorporation of the DUWA are hereby approved and the appropriate administrative official of the municipality is hereby authorized to execute said Articles.

ON MOTION OF Araj SUPPORTED BY George the
foregoing Resolution was adopted by the following vote:

ROLL CALL: ABSENT 0 AYE 7 NAY 0

I, Janice M. Ferencz, Clerk for the City of Southgate hereby certify that the foregoing is a true and accurate copy of a Resolution adopted by the City Council for the City of Southgate at a regular meeting held on the 18th day of September, 2024, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been available as required by said Act.

6. Letter from Mayor; Re: Change Order No. 1 Cobb Park & Waverly Park Basketball Court Improvements moved by Rauch, supported by Gawlik, RESOLVED THAT the Southgate City Council approve Change Order No. 001 to Cobb Park & Waverly Park Basketball Court Improvement Contract with Rolar Construction Corporation in the amount of \$409,000.00 for the Southgate Tower Project – Tennis Courts project, utilizing funds from the Wayne County ARPA grant. Motion carried unanimously.

Ordinances:

1. Memo from Administrator; Re: Changes to City Code – Chapter 666.04 – Second Reading Moved by Ayres-Reiss, supported by Gawlik, RESOLVED THAT the Southgate City Council hereby adopts the proposed language changes to section 666.04 Trespass; Vagrancy. This ordinance will be otherwise known as Ordinance no. 1044. Motion carried unanimously.

New Business:

Councilman Rauch asked for an update on the EPA Community Change Grant Application. City Administrator Marsh gave a thorough explanation of what the project would entail and encouraged residents to reach out to him with comments and/or questions.

Regular City Council Meeting September 18, 2024

Unscheduled Persons In Audience

1. Martell Bivings, 620 Lakewood St, Detroit, introduced himself and explained that he is running as the democratic candidate for Michigan 13th Congressional District.

Claims and Accounts:

Moved by Rauch, supported by George, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1505 for \$1,613,833.42. Motion carried unanimously.

Adjournment:

Moved by George, supported by Gawlik, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:34 P.M. Carried unanimously.

Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk

City of Southgate

PUBLIC HEARING

September 18, 2024

REGARDING: Demolition of Property located at 19364 Eureka

A Public Hearing of the Council of the City of Southgate was held on Wednesday, September 18, 2024 and was called to order at 7:14 P.M. by Council President Zoey Kuspa.

Present: Victoria Araj, Priscilla Ayres-Reiss, Edward Gawlik Jr., Karen George, Christian Graziani, Zoey Kuspa, Phil Rauch

Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Ed Zelenak, City Administrator Dan Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Treasurer Chris Rollet, Public Safety Director Joseph Marsh, Police Chief Mark Mydlarz, Fire Chief Justin Graves, City Engineer John Hennessey, DPS Director Kevin Anderson, Recreation Director Julie Goddard & Building Inspections Director Tim Leach

The purpose of this public hearing, duly advertised, is to entertain views and comments from interested individuals regarding the Dangerous Buildings Board's Recommendation to Demolish the Property located at 19364 Eureka.

Moved by Rauch, supported by Gawlik, RESOLVED, that Council reconvene the public hearing.

No questions or comments from Council or audience.

Moved by Rauch, supported by George, RESOLVED that the Southgate City Council adjourn the public hearing at 7:15 p.m.

Motion carried unanimously.

Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk

Laura Walsh

From: Amy HIRSCH <amy.hirsch@dmsna.com>
Sent: Monday, September 9, 2024 7:45 PM
To: Laura Walsh; iberdude@gmail.com
Subject: Request for October Council Meeting - Boy Scott Troop 1783

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Laura,
Reaching out to have you put on us on the council meeting for October. We are requesting approval for selling wreaths at the Southgate plaza on Eureka Rd.
We will be selling Nov 29-Dec1 and Dec7-8. Hopefully we won't need Dec14-15.
If you require any additional information please let me know. You can reach me through email or at 248-921-9788.

Amy Hirsch

Engineering Manager, Systems and Tooling

☎313.402.2887

✉amy.hirsch@DMSNA.com

WERS ID: A-HIRS13

WERS Region: C

WERS Dept: GNMJA



Detroit Manufacturing Systems
12701 Southfield Road | Building A
Detroit, MI 48223 | DMSNA.com

HOLD HARMLESS AGREEMENT

The group represented by the undersigned (hereinafter defined as PARTICIPANT) hereby agrees to indemnify, defend and hold harmless, Southgate, LLC, Southgate Shopping Center, Southgate Shopping Center Association and Michael S. Sisskind & Company (hereinafter defined as ENTITIES), their officers, members and tenants, from and against any and all claims, actions, liability and expense, including attorney fees and court costs, in connection with loss of life, personal injury and/or damage to property arising from or out of the use of a portion of 13545-13777 Eureka Road, Southgate, Michigan (hereinafter defined as PROPERTY), or any part hereof or any part of the Property, occasioned wholly or in part by any act or omission of the undersigned, its officers, agents, contractors or employees, or if signed by an individual, myself.

The PARTICIPANT agrees to be solely responsible for loss or damage to its personal property while on the Property and hereby waives any claim for personal injury or property damage related to its presence on the property pursuant to this Hold Harmless Agreement. Further, the PARTICIPANT agrees that it has inspected the area in which the Event is the subject of this Hold Harmless Agreement will occur and accepts it as suitable for its intended use and agrees that it will use the area at its sole risk. By signing this Hold Harmless Agreement, I agree to abide by all guidelines set forth by PROPERTY & ENTITIES.

The PARTICIPANT hereby covenants and agrees to defend, indemnify, and hold harmless PROPERTY & ENTITIES, its agents, officers, and employees of and from all liability, claims, actions, causes of action, lawsuits and demands including attorney fees and costs, fines and/or penalties arising out of or in any way related to the project / construction project. The foregoing covenant and agreement shall apply to all such liabilities, claims actions, causes of action, lawsuits and demands where it is charged, alleged or proven that the PARTICIPANT (or its agents or employees) was/were in any way at fault in causing or contributing to such injury, death, or property damage (including but limited to personal injury or death of the PARTICIPANT and all related parties). The PARTICIPANT shall provide proof of liability insurance policy(ies) and name PROPERTY & ENTITIES as additional insureds and shall contain contractual liability insurance coverage for the covenants and obligations of this section.

I understand that PROPERTY & ENTITIES does not insure my group or its participants. I understand that taking part in an activity at the PROPERTY, I am assuming all risk and liability for the group.

(Information & Signature Required on Following Page)

Hold Harmless Agreement
Page 2

Group Name/Participant Name: Boy Scouts of America Troop 1783

Leader/Contact: Amy Hirsch - Committee Chair

Address: [redacted]

City: [redacted]

Zip: 40138

Email: [redacted]

Phone: [redacted]

Cell: same

Secondary/Emergency Contact: Joe Thompson

Relationship: Troop Master

Phone: [redacted]

Participant Signature: Amy Hirsch

Date: 9-10-24

Laura Walsh

From: Liza Hennessy <lhennessy@mssandco.com>
Sent: Tuesday, September 10, 2024 10:07 AM
To: Laura Walsh
Cc: Ari Sisskind; Dan Marsh; Amy HIRSCH
Subject: Re: FW: Request for October Council Meeting - Boy Scott Troop 1783
Attachments: HOLD HARMLESS AGREEMENT (1).pdf

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I'm good with it so long as they sign off on the Hold Harmless Agreement.

This is a requirement for our insurance company.

See attached.

Liza Hennessy (Lie-za)
Comptroller
Michael S. Sisskind & Company
510 Highland Avenue, #316
Milford, MI 48381-1516
248.932.0100
248.932.1734 (fax)
lhennessy@mssandco.com

On Tue, Sep 10, 2024 at 8:20 AM Laura Walsh <lwalsh@southgatemi.gov> wrote:

Hi Liza and Ari. Hope you are well. Just reaching out to make sure the Boy Scouts have your approval for their annual wreath sale. Please let me know. We plan to have them on the October 2, 2024 City Council agenda.

Thank you!

Laura

From: Amy HIRSCH [<mailto:amy.hirsch@dmsna.com>]
Sent: Monday, September 9, 2024 7:45 PM

Laura Walsh

From: Cyara George <cyaraeventcobivings4congress@gmail.com>
Sent: Friday, September 13, 2024 1:37 PM
To: Laura Walsh
Subject: City council agenda
Attachments: IMG_20240909_121014.jpg

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Please add running candidate Martell Bivings for US Congress to the agenda for city council to meet and greet with him on Wednesday October the 2nd 2024. Please email me back the time and location of the meeting or full Agenda once you have it. Thank you.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

ED GAWLIK JR.

VICTORIA ARAJ

Memorandum

To: Honorable City Council Members

From: Dan Marsh, City Administrator

DM

Date: September 26, 2024

Re: Master Plan Services with Carlisle Wortman Associates, Inc

The Administration recommends the attached proposal for Master Plan Services with Carlisle Wortman Associates, Inc., the City's appointed planning consultant. The City's current Master Plan was last updated in 2011.

City Council previously adopted a resolution to engage in the Michigan Economic Development Corp's Redevelopment Ready Communities (RRC Program). Completing the Master Plan is an important step in achieving the RRC Certification.

The Administration recommends the full scope of services outlined in the proposal including the establishment of an online survey tool. The cost of these services will be covered by a \$25,000 MSHA planning grant awarded to the City.

If you have any questions please contact me.

Proposed Motion: To approve the City planning consultant, Carlisle Wortman Associates, Inc. (Ann Arbor, MI) to provide Master Plan Services in the not to exceed amount of \$24,000.



Carlisle | Wortman

ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

September 23rd, 2024

Mr. Dan Marsh
City Administrator
City of Southgate, Michigan

RE: Proposal of Services for City of Southgate Master Plan

Dear Mr. Marsh,

Thank you for the opportunity to provide you a proposal to update the City of Southgate's Master Plan. CWA believes that we are in a unique position to provide you a meaningful and useful comprehensive master plan. Because we are providing ongoing planning and zoning services to the city, we have gained an intimate understanding of the internal function of the city government in addition to developing relationships with staff and City officials. We understand the existing land use patterns and the elements that affect them such as city infrastructure, and development regulations. Finally, we have a head start on getting to know the community in terms of wants and desires but look forward to a robust community input process to get to know the community better.

Based on our conversations with you, we have developed the attached draft proposal. The draft proposal is a menu of options within a master plan process. We would like to work with you to create the Master Plan process that will be most appropriate for the city.

I look forward to meeting with you to discuss. As always, we are excited to work with the City of Southgate.

Sincerely,

John L. Enos, AICP
Vice-President

City of Southgate Master Plan

Scope of services

COMMUNITY ENGAGEMENT

CWA recommends a robust community engagement process. A master plan update should be a community driven process through which policies and strategies are developed based on the community's needs and desires. The City has not conducted a comprehensive community engagement strategy since 2011. While the City has reviewed on a limited basis since that time significant input has not been gathered. Since that time, the City has gone through a number of changes and is now facing different issues than it was years ago. Rather than a wide-ranging engagement process that focuses on generalities, we propose a more targeted approach focusing on the key issues facing the city today such as housing, transportation, recreation, and the City's relationship to the region. There may be other key topics that you would like to address which we can include in this targeted approach.

Our community engagement approach can incorporate a combination of activities which could include a community survey, focus groups, webinars, walking tours, workshops, and a requisite public hearing. We will work with staff and the planning commission to design and guide the community engagement process and build consensus around a comprehensive strategy for the city. In the first six months of the Master Plan process we will focus on community engagement interactions in addition to the necessary information/data gathering.

PLANNING COMMISSION'S ROLE

We often recommend a steering committee, but because the city has a very engaged Planning Commission, we would recommend that they take the lead steering the master planning process with CWA's facilitation and guidance. The responsibilities of the Planning Commission will be:

- Assist in developing community engagement activities.
- Review analysis and existing conditions.
- Review graphics/images for the process – colors, fonts, logo, etc.
- Promote and participate in community engagement activities.
- Evaluate current Master Plan goals and objectives.
- Work with the Planning Team to develop the vision(s) and goals of the Master Plan.
- Determine the structure of the Master Plan.
- Review draft text, graphics, and maps of the plan, and assist in the development of an implementation strategy.
- Serve as ongoing champions of the plan during the planning process and plan implementation.

GENERAL SCOPE

We propose to use a three phase Master Plan process:

1. Project Initiation – Creation of Engagement plan and data collection
2. Issue Identification – Engagement with the community stake holders.
3. Plan Drafting and Adoption - Policy and strategy development

In each phase below, tasks are listed as a menu of options.

PHASE 1: PROJECT INITIATION

Kick off Meeting

Prepare for and facilitate kick-off meeting with City Administrator and any other pertinent staff and officials to review work plan and schedule.

Demographic Collection

Collect and update demographics and data based on current data sources, such as the 2020 Census.

Existing Land Use Survey

Survey all parcels in the City and immediately surrounding the city to create an up-to-date existing land use map and analysis.

Community Feedback

The following community feedback mechanisms would be set up and available for the duration of the Master Plan process:

- Mailing address where people can mail letters with ideas.
- Dedicated email for emailed comments.

Community Survey (Optional)

Develop and launch on-line community survey, which would deal with Master Plan issues. Paper copies available upon request. The planning commission would evaluate and edit the survey. CWA will work with the Planning Commission and city staff to develop a strategy for announcing survey availability in order to solicit responses.

Vision, Goals & Objectives

Draft and refine a vision, goals and objectives with the input from the Planning Commission.

PHASE 2: ISSUE IDENTIFICATION

Master Plan Outline and Background Analysis

Develop a Master Plan outline for review and approval by the Planning Commission.

PHASE 3: PRIORITIZING OF CHOICES

Community Open House to Prioritize Choices

Design and facilitate an in-person and/or virtual community open house, presenting choices or projects for prioritization to the community.

Implementation Matrix

Draft an implementation matrix, assigning priorities, timeframes and responsibilities for each task contemplated for inclusion in the Master Plan. The matrix would be reviewed and approved by the Planning Commission.

PHASE 3: PLAN DRAFTING

Draft Master Plan Update

Draft a full Master Plan update, based on input from Phases 1-2. The revised plan will update format and layout, with a new introduction and a new implementation section. The draft plan update would be reviewed by the Planning Commission. The City Council, as well as other groups, could be included in the review.

Eureka Sub-Area Plan

Development of a sub-area plan for the Eureka Corridor and adjacent Market Center Overlay District. This section of the overall plan focuses on transforming this vital stretch into a dynamic and well-integrated part of the community meeting Redevelopment Ready Community Requirements. Envisioned as a hub of activity and connectivity, the plan will emphasize creating a vibrant mixed-use environment that combines residential, commercial, and recreational spaces. Key elements will include enhancing transportation infrastructure to improve accessibility and connectivity, integrating green spaces and pedestrian-friendly areas to promote a high quality of life. The section will also address economic development by fostering a thriving business district that attracts diverse enterprises while maintaining the character and needs of the local community.

Final Draft

Incorporate comments received and develop plan as a bound report which includes draft maps, illustrations and conceptual design details as appropriate.

State Mandated Review Period

The plan must be sent out to neighboring municipalities, the county, railroads, and utility providers for review for a minimum 63-day review period mandated by the Planning Enabling Act.

Planning Commission Public Hearing

Present revised plan to Planning Commission for public hearing.

Changes based on Public Hearing

Make changes, if necessary, based on comments from Public Hearing

Planning Commission Adoption

Planning Commission has final authority to adopt a master plan unless the City Council has asserted their right to adopt the plan through resolution.

BUDGET

The base budget would range from \$20,000 to \$24,000, based on the options incorporated from those identified above (Such as a survey). This range would include a substantial focus on public engagement utilizing a number of the engagement techniques identified in this initial proposal of options. Based on our discussion and the scope of options you choose; we will refine the proposed budget accordingly.



City of Southgate

DEPARTMENT OF PUBLIC SERVICES

14719 Schafer Court • Southgate, Michigan 48195
Ph: (734) 258-3079 • Fax: (734) 246-1333

Memorandum

To: The Honorable Mayor and Members of City Council

From: Kevin Anderson, DPS Director

Date: September 18, 2024

Re: Resolution Request – Water Fees

I respectfully request that the City Council concur with the unanimous resolution of the Southgate Water Board and amend City Ordinance 1046.09 and increase the following fees for service disconnect for 1" or less from \$500.00 + concrete to \$1,000.00 + concrete and service disconnect for above 1" from \$750.00 + concrete to \$1,500.00 + concrete. The above fees will bring us in line with neighboring cities and provide revenue for services provided.

KA/sb

Enclosure

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

ED GAWLIK JR.

City of Southgate

RESOLUTION

At a Regular Meeting of the Southgate Water Board called to order by Peter Potoski on September 3, 2024 at 4:30 p.m., the following resolution was offered:

Moved by Potoski, supported by Stephan,

RESOLVED, that the Southgate Water Board hereby supports the proposed Service Disconnect fees, as presented by DPS Director, Kevin Anderson.

Vote on motion:	Yeas –	Brooks, Whitford, Stephan, Potoski
	Nays –	None
	Absent –	Dusik

Motion carried.

I, Dan Brooks, Vice Chairman of the Southgate Water Board, do hereby certify that the foregoing is a true, correct, and complete copy of a resolution adopted by the Southgate Water Board on September 3, 2024.


Dan Brooks, Vice Chairman

cc: Mayor, DPS Director, Finance Director